

77-8318/3

PEPS 77-2806
DD/A 77-4719
29 August 1977

Pers

MEMORANDUM FOR: Acting Deputy Director for Central Intelligence

FROM : Michael J. Malanick
Acting Deputy Director for Administration

SUBJECT : Special Retirement Options

REFERENCE : Memo dated 2 Aug 77 to DCI fr D/Pers;
re Same Subject

25X1 1. ☐ Action Requested: That the offering of
special retirement options be extended through 31 December
1977.

25X1 2. ☐ Background:

a. The Director has approved offering special
retirement options through 30 September 1977 for the
following components: ☐

25X1 ☐

b. Based on the impact of offering the special retire-
ment options, it is believed that extension of the period,
30 September to 31 December 1977 deserves consideration.
This three-month period will provide an opportunity for
additional personnel to take advantage of the options
and assure the resolution of manpower management problems.

25X1 3. ☐ Staff Position:

It now appears that our estimate of the number of
employees who would exercise the option to retire by 30 Septem-
ber is somewhat high. To date only twenty employees have
formalized their request to retire under the special retire-
ment options against an estimated eight to ninety employees.

(EXECUTIVE REGISTRY FILE
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Extending the period from 30 September to 31 December 1977 during which an employee may opt to retire would serve to benefit Directorate management in relieving existing problems of manpower, career progression and hiring limitation. This view was expressed in the Comptroller's meeting of 19 August 1977.

25X1

4. Recommendation: Accordingly, it is recommended that you extend the offering of special retirement options, for the classes set forth in paragraph 2a above, to 31 December 1977.

/s/ Michael J. Malanick

Michael J. Malanick

Att: Ref memo.

APPROVED: (✓)

DISAPPROVED: ()

/s/John F. Blake

14 SEP 1977

Acting Deputy Director of Central Intelligence

Date

Distribution:

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Originator: Rewrite; 29 Aug 77

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Approved For Release 2004/05/04 : CIA-RDP80M00165A000300110018-1

Approved For Release 2004/05/04 : CIA-RDP80M00165A000300110018-1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Special Retirement Options

FROM:

F. W. M. Janney
Director of Personnel
5E 58, Headquarters

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Acting Deputy Director
for Administration
7D 26, Headquarters

2 AUG 1977

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2.

3.

4. General Counsel
7D 01, Headquarters

8/3/77

CANCEL

5.

6.

7.

8. Acting Deputy Director of
Central Intelligence
7E 12, Headquarters

9.

10.

11.

12. Director of Personnel
5E 58, Headquarters

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